IFB299 – Week 3 – Meeting 1

|  |  |  |  |
| --- | --- | --- | --- |
| Minutes | August 8, 2017 | 10:00 AM | GP Q-218 |

|  |  |
| --- | --- |
| Meeting called by | Group |
| Type of meeting | In-Person |
| Facilitator | Rick Mccasker |
| Attendees | Andrew, Owen, Chais, Rick |

## Agenda topics

|  |  |  |
| --- | --- | --- |
| 30mins | RECAP |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Discussion |  | | |
| Ensure all previous activities have been completed. | | | |
|  | | | |
| Conclusions |  | | |
| All expectations met. | | | |
|  | | | |
| Action items | | Person responsible | Deadline |
|  | |  |  |

|  |  |  |
| --- | --- | --- |
| 30mins | Organise user stories |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Discussion |  | | |
| All group members will use current features and attempt to expand on them whilst also deciding their worth as user stories. | | | |
|  | | | |
| Conclusions |  | | |
| Many features either split up or removed. Several features added. | | | |
|  | | | |
| Action items | | Person responsible | Deadline |
| Continue expanding on user stories where possible | | All members | AUGUST 9 |
| Add stories to JIRA | | All members | AUGUST 9 |

|  |  |  |
| --- | --- | --- |
| 30mins | Planning Poker |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Discussion |  | | |
| The planning poker method to give a rough estimate on the amount of time it will take to understand the project. | | | |
|  | | | |
| Conclusions |  | | |
| Planning poker method proved limited usefulness due lack of understanding when working with Django or python. | | | |
| Action items | | Person responsible | Deadline |
| Get better understanding of MOSCOW for adding to JIRA | | All members | AUGUST 9 |